

**OLD BRIDGE TOWNSHIP HOUSING AUTHORITY
&
REDEVELOPMENT AGENCY**

MINUTES OF THE REGULAR MEETING

OCTOBER 20, 2015

The Regular Meeting commenced at 7:20 p.m. with a Salute of the Flag.

ROLL CALL:

COMMISSIONERS PRESENT: Lance Hilfman, Vice Chairman
Dupre Anderson (via telephone conference)
Brenda Dunlop
Ramon Paulino (via telephone conference)

COMMISSIONERS ABSENT: Reginald Butler, Chairman
Gina Talamo

ALSO ATTENDING: Eric Chubenko, Interim Executive Director
Mark Noble, Acting Director
Thomas Downs, Esq., General Counsel
Thomas Furlong, Fee Accountant

APPROVAL OF MINUTES:

A motion was made to approve the minutes of April 14, 2015 and June 16, 2015 by Brenda Dunlop, seconded by Lance Hilfman and upon roll call the Ayes and Nays were as follows:

AYES: Anderson, Dunlop, Paulino, Hilfman

NAYS: None.

ABSENT: Butler, Talamo

BILL LIST:

A motion was made to approve the following Bill List by Brenda Dunlop and seconded by Ramon Paulino:

February 2015	-	\$164,220.85
July 2015	-	\$163,587.04
August 2015	-	\$161,869.21
September 2015	-	\$172,689.93
October 2015	-	\$166,939.87

Upon roll call the Ayes and Nays were as follows:

AYES: Anderson, Dunlop, Paulino, Hilfman.

NAYS: None.

ABSENT: Butler, Talamo.

REPORTS:

Eric Chubenko, Interim Executive Director

None.

Mark Noble, Acting Director

None.

Thomas Downs, Esq.

None.

Thomas Furlong, Fee Accountant

None.

Communications.

None.

RESOLUTION

A motion was made to approve Resolution No. 2015-11– Transmittal Form Local Housing Authorities by Brenda Dunlop and seconded by Lance Hilfman.

Upon roll call the Ayes and Nays were as follows:

AYES: Anderson, Dunlop, Paulino, Hilfman.

NAYS: None.

ABSENT: Butler, Talamo.

RESOLUTION

A motion was made to approve Resolution No. 2015-12 – Renew Membership in the New Jersey Public Housing Authority Joint Insurance Fund by Brenda Dunlop and seconded by Dupre Anderson.

Upon roll call the Ayes and Nays were as follows:

AYES: Anderson, Dunlop, Paulino, Hilfman.

NAYS: None.

ABSENT: Butler, Talamo.

RESOLUTION

A motion was made to approve Resolution No. 2015-13 – 2016 Housing Authority Budget Introduction by Brenda Dunlop and seconded by Ramon Paulino.

Upon roll call the Ayes and Nays were as follows:

AYES: Anderson, Dunlop, Paulino, Hilfman.

NAYS: None.

ABSENT: Butler, Talamo.

RESOLUTION

A motion was made to amend Resolution No. 2015-05 to reflect a change in dates from 2014 to 2015 by Brenda Dunlop and seconded by Lance Hilfman.

Upon roll call the Ayes and Nays were as follows:

AYES: Anderson, Dunlop, Paulino, Hilfman.

NAYS: None.

ABSENT: Butler, Talamo.

UNFINISHED BUSINESS

None.

NEW BUSINESS

Mr. Chubenko announced that the meeting previously scheduled for November 15, 2015 will be cancelled.

Mr. Paulino stated that he has officially resigned from the Environmental Commission and that the DCA has been notified.

COMMENTS FROM COMMISSIONERS.

None.

PUBLIC PORTION OF MEETING

Seeing no hands, Vice Chairman Hilfman closed the public portion.

ADJOURNMENT

A motion to adjourn at 7:28 p.m. was made by Ramon Paulino and seconded by Brenda Dunolop.

Upon roll call the Ayes and Nays were as follows:

AYES: Anderson, Dunlop, Paulino, Hilfman.

NAYS: None.

ABSENT: Butler, Talamo.



Lawrence Stratton, Acting Secretary

OLD BRIDGE TOWNSHIP HOUSING AUTHORITY

TRANSMITTAL FORM

LOCAL AUTHORITIES BOARD RESOLUTION #2015-11

PRESCRIBED BY

THE NEW JERSEY LOCAL FINANCE BOARD

WHEREAS, N.J.S.A. 40A:5A-15 requires the governing body of each local authority to cause an annual audit of its accounts to be made, and WHEREAS, the annual audit report for the fiscal year ended **December 31, 2014** has been completed and filed with the Local Finance Board of the State of New Jersey pursuant to N.J.S.A. 40A:5A-15; and

WHEREAS, N.J.S.A. 40A:5A-17, requires the governing body of each authority to, within 45 days of receipt of the annual audit, certify by resolution to the Local Finance Board that each member thereof has personally reviewed the annual audit report, and specifically the sections of the audit entitled "General Comments" and "Recommendations", and has evidenced same by group affidavit in the form prescribed by the Local Finance Board; and

WHEREAS, the members of the governing body have received the annual audit and have personally reviewed the annual audit, and have specifically reviewed the sections of the annual audit report entitled "General Comments" and "Recommendations", in accordance with N.J.S.,A. 40A:5A-17;

NOW, THEREFORE, BE IT RESOLVED that the governing body of the **Old Bridge Township Housing Authority** hereby certifies to the Local Finance Board of the State of New Jersey that each governing body member has personally reviewed the annual audit for the fiscal year ended December 31, 2014, and specifically has reviewed the sections of the audit report entitled "General Comments" and "Recommendations", and has evidenced same by group affidavit in the form prescribed by the Local Finance Board.

BE IT FURTHER RESOLVED that the secretary of the authority is hereby directed to promptly submit to the Local Finance Board the aforesaid group affidavit, accompanied by a certified true copy of this resolution.

Motion to adopt **Resolution #2015-11** moved by Commissioner Dunlop and seconded by Commissioner Hilfman and upon roll call, the vote was as follows:

AYES: Anderson Dunlop Paulino Hilfman
NAYS: None
Absent: Butler Talamo
Abstain: None

CERTIFICATION

I, Lawrence Stratton, Acting Secretary of the Old Bridge Housing and Redevelopment Authority, in the County of Middlesex, State of New Jersey (the "Authority"), DO HEREBY CERTIFY that the foregoing extract of **Resolution #2015-11 "TRANSMITTAL FORM LOCAL**

AUTHORITIES BOARD RESOLUTION” from the Minutes of the Regular Meeting and business of the Board of Commissioners of the Authority duly called and held on October 20th, 2015 has been compared by me with the original minutes as officially recorded in my office in the Minutes Book of such governing body and is a true, complete and accurate copy thereof and of the whole of the original minutes so far as they relate to the subject matter referred to in the extract.

IN WITNESS WHEREOF, I have hereunto set my hand on behalf of the Authority and affixed the corporate seal of said Authority this 20th day of October, 2015.



LAWRENCE STRATTON, Acting Secretary
Old Bridge Township Housing and
Redevelopment Authority

Date: October 20th, 2015

**RESOLUTION #2015-12
RENEW MEMBERSHIP IN THE
NEW JERSEY PUBLIC HOUSING AUTHORITY
JOINT INSURANCE FUND**

WHEREAS, public housing authorities in the State of New Jersey are permitted to join together to form a Joint Insurance Fund as permitted by N.J.S.A. 40A:10-36 et seq.; and

WHEREAS, the statutes regulating the creation and establishment of a Joint Insurance Fund contain elaborate restrictions and safeguards concerning the safe and efficient administration of the public interest entrusted to such fund; and

WHEREAS, the governing body of the Old Bridge Housing Authority has determined that membership in the Joint Insurance Fund is in the best interest of the **Authority**.

NOW, THEREFORE, BE IT RESOLVED, that the governing body of the **Authority** does hereby resolve and agree to renew its membership in the NJPHA Joint Insurance Fund, effective January 1, 2016 to expire on December 31, 2018 for the purpose of establishing the following types of coverage:

1. Worker's Compensation and Employer's Liability;
2. Liability, other than motor vehicle;
3. Property Damage, other than motor vehicle;
4. Motor Vehicle;
5. Public Officials Liability/Employment Practices Liability

BE IT FURTHER RESOLVED that Old Bridge Housing Authority is authorized to execute the application for membership and the accompanying certification on behalf of the **Authority** and

BE IT FURTHER RESOLVED that the governing body is authorized and directed to execute the Indemnity and Trust and such other documents signifying their membership in the FUND as required by the FUND'S Bylaws and to deliver same to the Administrator of the FUND with the express reservation that said document shall become effective only upon the applicant's admission to the FUND following approval by the FUND, passage by the Authority of a Resolution Accepting Assessment and approval by the New Jersey Department of Insurance and the Department of Community Affairs.

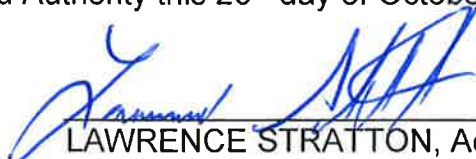
Motion to adopt Resolution moved by Commissioner Dunlop and Seconded by Commissioner Anderson and upon Roll Call the Ayes and Nays were as follows:

Ayes: Anderson Dunlop Paulino Hilfman
Nays: None
Abstain: None
Absent: Butler Talamo

CERTIFICATION

I, Lawrence Stratton, Acting Secretary of the Old Bridge Housing and Redevelopment Authority, in the County of Middlesex, State of New Jersey (the "Authority"), DO HEREBY CERTIFY that the foregoing extract of **Resolution #2015-12 "RENEW MEMBERSHIP IN THE NEW JERSEY PUBLIC HOUSING AUTHORITY JOINT INSURANCE FUND"** from the Minutes of the Regular Meeting and business of the Board of Commissioners of the Authority duly called and held on October 20th, 2015 has been compared by me with the original minutes as officially recorded in my office in the Minutes Book of such governing body and is a true, complete and accurate copy thereof and of the whole of the original minutes so far as they relate to the subject matter referred to in the extract.

IN WITNESS WHEREOF, I have hereunto set my hand on behalf of the Authority and affixed the corporate seal of said Authority this 20th day of October, 2015.



LAWRENCE STRATTON, Acting Secretary
Old Bridge Township Housing and
Redevelopment Authority

Date: October 20th, 2015

2015-13
2016 HOUSING AUTHORITY BUDGET RESOLUTION
OLD BRIDGE

(Name)

FISCAL YEAR: FROM: 1/1/2016 TO: 12/31/2016

WHEREAS, the Annual Budget and Capital Budget for the OLD BRIDGE Housing Authority for the fiscal year beginning, 1/1/2016 and ending, 12/31/2016 has been presented before the governing body of the OLD BRIDGE Housing Authority at its open public meeting of 10/20/2015; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$ 1,758,256, Total Appropriations, including any Accumulated Deficit if any, of \$ 1,756,128 and Total Unrestricted Net Position utilized of 0; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$ 0 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$ 0; and

WHEREAS, the schedule of rents, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the OLD BRIDGE Housing Authority, at an open public meeting held on 10/20/2015 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the OLD BRIDGE Housing Authority for the fiscal year beginning, 1/1/2016 and ending, 12/31/2016 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Housing Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the OLD BRIDGE Housing Authority will consider the Annual Budget and Capital Budget/Program for adoption on 12/15/2015.


 (Secretary's Signature)

10/20/2015
 (Date)

Governing Body Member:	Recorded Vote			
	Aye	Nay	Abstain	Absent
REGINALD BUTLER				X
LANCE HILFMAN	X			
RAMON PAULINO	X			
BRENDA DUNLOP	X			
DUPRE ANDERSON	X			

**OLD BRIDGE TOWNSHIP HOUSING AUTHORITY
&
REDEVELOPMENT AGENCY**

MINUTES OF THE REGULAR MEETING

February 16, 2016

The Regular Meeting commenced at 7:10 p.m. with a Salute of the Flag.

ROLL CALL:

COMMISSIONERS PRESENT: Reginald Butler, Chairperson
 Lance Hilfman, Vice Chairman
 Dupre Anderson
 Brenda Dunlop
 Ramon Paulino

COMMISSIONERS ABSENT: None

ALSO ATTENDING: Eric Chubenko, Interim Executive Director
 Lawrence Stratton, Director of Operations
 Thomas Downs, Esq., General Counsel
 Thomas Furlong, Fee Accountant
 Ms. Karen Holoway, Deputy Director, CHA

APPROVAL OF MINUTES:

A motion was made to approve the minutes of October 20, 2015 by Ramon Paulino, seconded by Brenda Dunlop and upon roll call the Ayes and Nays were as follows:

AYES: Anderson, Dunlop, Paulino, Hilfman

NAYS: None.

ABSENT: None

ABSTAIN: Butler

BILL LIST:

A motion was made to approve the November, 2015 Bill List by Brenda Dunlop and seconded by Lance Hilfman and upon Roll Call the Ayes and Nays were as follows:

AYES: Anderson, Dunlop, Paulino, Hilfman
NAYS: None
ABSTAIN: Butler
ABSENT: None

November 2015 - \$168,440.58

Mr Paulino asked about consolidating the phone & IT providers to save the authority money.. Mr Stratton indicated that HUD wanted diversity in case a provider fails. He referred to Superstorm Sandy which permitted the Authority to keep running with the packages it had with the providers. He will look into savings.

Motion by Commissioner Paulino and Seconded by Commissioner Dunlop to approve the December, 2015 Bill List and upon Roll Call the Ayes and Nays were as follows:

AYES: Anderson, Dunlop, Paulino, Hilfman
NAYS: None
ABSTAIN: Butler
ABSENT: None

December 2015 - \$164,316.88.

Motion by Commissioner Hilfman and Seconded by Commissioner Anderson to approve the January, 2016 Bill List and upon Roll Call the Ayes and Nays were as follows:

AYES: Anderson, Dunlop, Paulino, Hilfman
NAYS: None
ABSTAIN: Butler
ABSENT: None

January 2016 - \$168,986.51

Motion by Commissioner Paulino and Seconded by Commissioner Dunlop to approve the February, 2016 Bill List and upon Roll Call the Ayes and Nays were as follows:

AYES: Anderson, Dunlop, Paulino, Hilfman
NAYS: None
ABSTAIN: Butler
ABSENT: None

February 2016 - \$177,574.31

REPORTS:
Eric Chubenko, Interim Executive Director

Mr. Chubenko discussed the resolution regarding payment standards. He indicated that from time to time the local rental market is surveyed by HUD to determine Fair Market Rentals. Based on the recent survey, the rental standards must be updated.

Mr. Chubenko also discussed opening up the waiting list for the Section 8 list. He indicated that the list was dwindling. He asked the Commissioners to approve a resolution to open up the list. The staff is in the process of updating the present list. Once completed, it would be time to advertise for new applications.

Thomas Downs, Esq.

None.

Thomas Furlong, Fee Accountant

Mr. Furlong advised the Commissioners that DCA approved the budget submitted in the fall was approved without changes. A resolution is required to adopt the approved budget.

Mr. Furlong also indicated that a resolution was also required to authorize a late filing of the budget. This was because the final HUD funding was not available when the original budget was forwarded for review.

Communications.

None.

PUBLIC PORTION

There was no comments at the Public Portion of the Meeting.

RESOLUTION

A motion was made to approve Resolution No. 2016-01 “**Resolution to Adopt Payment Standards**” by Brenda Dunlop and seconded by Ramon Paulino.

Upon roll call the Ayes and Nays were as follows:

AYES: Anderson, Dunlop, Paulino, Hilfman, Butler
NAYS: None.
ABSENT: None.

RESOLUTION

A motion was made to approve Resolution No. 2016-02 “**Resolution for Late Budget Submission**” by Lance Hilfman and seconded by Dupre Anderson.

Upon roll call the Ayes and Nays were as follows:

AYES: Anderson, Dunlop, Paulino, Hilfman, Butler
NAYS: None.
ABSENT: None.

RESOLUTION

A motion was made to approve Resolution No. 2016-03 – 2016 Adopted Budget Resolution” moved by Reginald Butler and seconded by Ramon Paulino.

Upon roll call the Ayes and Nays were as follows:

AYES: Anderson, Dunlop, Paulino, Hilfman, Butler
NAYS: None.
ABSENT: None.

RESOLUTION

A motion was made to approve Resolution No. 2016-04 “Open Section 8 Housing Choice Voucher Waiting List” moved by Reginald Butler and seconded by Ramon Paulino.

Upon roll call the Ayes and Nays were as follows:

AYES: Anderson, Dunlop, Paulino, Hilfman, Butler
NAYS: None.
ABSENT: None

UNFINISHED BUSINESS

None.

NEW BUSINESS

Mr. Stratton advised the Commissioners that the NJHARO conference will be April 24 to 27, 2016. The commissioners will be emailed information. Any commissioners wishing to attend need to notify soon as early registration would save the Authority fees.

Mr Paulino asked about a scanner for the office . Mr. Stratton indicated that they are looking for a new all in one printer for the office.

COMMENTS FROM COMMISSIONERS.

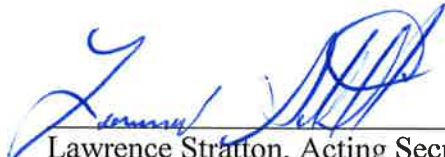
None.

ADJOURNMENT

A motion to adjourn at 7:25 p.m. was made by Ramon Paulino and seconded by Lance Hilfman. .

Upon roll call the Ayes and Nays were as follows:

AYES: Anderson, Dunlop, Paulino, Hilfman, Butler
NAYS: None.
ABSENT: None.



Lawrence Stratton, Acting Secretary

February 16, 2016

accurate copy thereof and of the whole of the original minutes so far as they relate to the subject matter referred to in the extract.

IN WITNESS WHEREOF, I have hereunto set my hand on behalf of the Authority and affixed the corporate seal of said Authority this 16th day of February, 2016.



LAWRENCE STRATTON, Acting Secretary
Old Bridge Township Housing and
Redevelopment Authority

Date: February 16th, 2016.

2016 ADOPTED BUDGET RESOLUTION

OLD BRIDGE

(Name)

HOUSING AUTHORITY

FISCAL YEAR: FROM: 1/1/2016 TO: 12/31/2016

WHEREAS, the Annual Budget and Capital Budget/Program for the OLD BRIDGE Housing Authority for the fiscal year beginning 1/1/2016 ending, 12/31/2016 has been presented for adoption before the governing body of the OLD BRIDGE Housing Authority at its open public meeting of 2/16/2016; and


WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$ 1,758,256, Total Appropriations, including any Accumulated Deficit, if any, of \$ 1,756,128 and Total Unrestricted Net Position utilized of \$ 0; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$ 0 and Total Unrestricted Net Position planned to be utilized of \$ 0; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of OLD BRIDGE Housing Authority, at an open public meeting held on 2/16/2016 that the Annual Budget and Capital Budget/Program of the OLD BRIDGE Housing Authority for the fiscal year beginning, 1/1/2016 and, ending, 12/31/2016 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.


(Secretary's Signature)

02-16-16
(Date)

Governing Body Member:	Recorded Vote			
	Aye	Nay	Abstain	Absent
REGINALD BUTLER	X			
LANCE HILFMAN	X			
RAMON PAULINO	X			
BRENDA DUNLOP	X			
DUPRE ANDERSON	X			

**OLD BRIDGE HOUSING AUTHORITY
RESOLUTION NO. 2016-04
OPENING OF HOUSING CHOICE VOUCHER PROGRAM WAITING LIST FOR
INDIVIDUALS QUALIFYING FOR THE RESIDENT PREFERENCE**

WHEREAS, the Authority desires to open the Housing Choice Voucher Program Waiting List for individuals qualifying for the resident preference, and;

WHEREAS, due to the current turnover and the projected turnover there is a need to add applicants to the Housing Choice Voucher Program Waiting List, and;

WHEREAS, based on the current waiting list it would be advantageous to open the Housing Choice Voucher Program Waiting List for individuals qualifying for the resident preference;

NOW THEREFORE BE IT RESOLVED, that the Housing Choice Voucher Program Waiting List for individuals qualifying for the resident preference be advertised in the Home News Tribune, Middlesex County Edition, as well as posted on the Old Bridge Township Housing Authority website to open for one (1) day on Thursday, April 21, 2016 from 9:00 a.m. to 2:00 p.m. limited to a maximum of the first seventy-five (75) applicants, and;

BE IT FURTHER RESOLVED, that all applicants must be personally present to receive an application unless the applicant is disabled, then a designee for that individual may be sent with a letter from the applicant, and;

BE IT FURTHER RESOLVED, that applications are on a first come, first serve basis and the application process may end well before the 2:00 p.m. deadline.

Motion to adopt **Resolution #2016-04** moved by Commissioner
Paulino and seconded by Commissioner Butler
and upon roll call, the vote was as follows:

AYES: Anderson Dunlop Paulino Hilfman Butler
NAYS: None
Abstain: None
Absent: None

Date: February 16, 2016

CERTIFICATION

I, Lawrence Stratton, Acting Secretary of the Old Bridge Housing and Redevelopment Authority, in the County of Middlesex, State of New Jersey (the "Authority"), DO HEREBY CERTIFY that the foregoing extract of **Resolution #2016-04 "OPENING OF HOUSING CHOICE VOUCHER PROGRAM WAITING LIST FOR INDIVIDUALS QUALIFYING FOR THE RESIDENT PREFERENCE"** from the Minutes

of the Regular Meeting and business of the Board of Commissioners of the Authority duly called and held on February 16, 2016, has been compared by me with the original minutes as officially recorded in my office in the Minutes Book of such governing body and is a true, complete and accurate copy thereof and of the whole of the original minutes so far as they relate to the subject matter referred to in the extract.

IN WITNESS WHEREOF, I have hereunto set my hand on behalf of the Authority and affixed the corporate seal of said Authority this 16th day of February, 2016.



LAWRENCE STRATTON, Acting Secretary
Old Bridge Township Housing and
Redevelopment Authority

Date: February 16th, 2016

**OLD BRIDGE TOWNSHIP HOUSING AUTHORITY
&
REDEVELOPMENT AGENCY**

MINUTES OF THE REGULAR MEETING

MARCH 15, 2016

The Regular Meeting commenced at 7:07 p.m. with a Salute of the Flag.

ROLL CALL:

COMMISSIONERS PRESENT: Reginald Butler, Chairman
 Lance Hilfman, Vice Chairman
 Dupre Anderson
 Ramon Paulino

COMMISSIONERS ABSENT: Brenda Dunlop

ALSO ATTENDING: Eric Chubenko, Interim Executive Director
 Mark Noble, Acting Director
 Thomas Downs, Esq., General Counsel
 Karen Holoway, Deputy Director, CHA

APPROVAL OF MINUTES:

A motion was made to approve the minutes of February 16, 2016 by Ramon Paulino, seconded by Lance Hilfman and upon roll call the Ayes and Nays were as follows:

AYES: Anderson, Hilfman, Paulino, Butler.

NAYS: None.

ABSENT: Dunlop.

BILL LIST:

A motion was made to approve the following Bill List by Ramon Paulino and seconded by Lance Hilfman:

March 2016 - \$165,429.87

COMMENTS FROM COMMISSIONERS:

Mr. Butler stated that he appreciated that there was a quorum for this meeting. The April 19, 2016 meeting is cancelled. He announced that he would be stepping down as Chairman in May.

PUBLIC PORTION OF MEETING:

Seeing no hands, Chairman Butler closed the public portion.

ADJOURNMENT:

A motion to adjourn at 7:20 p.m. was made by Chairman Butler and seconded by Ramon Paulino and upon roll call the Ayes and Nays were as follows:

AYES: Anderson, Hilfman, Paulino, Butler.

NAYS: None.

ABSENT: Dunlop.



Lawrence Stratton, Acting Secretary