

RESOLUTION #2010-12

**OLD BRIDGE HOUSING AUTHORITY
ADOPTED BUDGET RESOLUTION
FISCAL YEAR: FROM: JANUARY 1, 2011 TO DECEMBER 31, 2011**

WHEREAS, the Annual Budget and Capital Budget/Program for the Old Bridge Housing Authority for the fiscal year beginning January 1, 2011 and ending December 31, 2011 has been presented for adoption before the Members of the Old Bridge Housing Authority at its Open Public Meeting of January 18, 2011; and

WHEREAS, the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$1,883,788.00 total appropriations, including any accumulated deficit, if any, of \$1,880,014.00, and Fund Balance utilized of \$0.00; and

WHEREAS, the Capital Budget as presented for adoption reflects total capital appropriations of \$0.00 and Total Fund Balance planned to be utilized of \$0.00; and

NOW, THEREFORE BE IT RESOLVED, by the Members of the Old Bridge Housing Authority, at an Open Public Meeting held on January 18, 2011 that the Annual Budget and Capital Budget/Program of the Housing Authority for the fiscal year beginning January 1, 2011 and ending December 31, 2011, is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

Attested to:


THOMAS J. O'LEARY, Secretary

Meeting date: January 18, 2011

RESOLUTION #2010-12 / OLD BRIDGE HOUSING AUTHORITY ADOPTED BUDGET RESOLUTION FISCAL YEAR: FROM: JANUARY 1, 2011 TO DECEMBER 31, 2011 was moved by Commissioner Rocque-Romaine and seconded by Commissioner Dunlop and upon

Roll Call the Ayes and Nays were as follows:

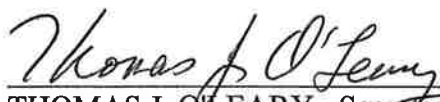
ROLL CALL

AYES: Cannon Dunlop Rocque-Romaine Butler
NAYS: None
Abstain: None
Absent: Azzarello Hilfman Spina

CERTIFICATION

I, Thomas J. O'Leary, Secretary of the Old Bridge Housing and Redevelopment Authority, in the County of Middlesex, State of New Jersey (the "Authority"), DO HEREBY CERTIFY that the foregoing annexed extract from the Minutes of the regular and business of the Board of Commissioners of the Authority duly called and held on January 18, 2011, has been compared by me with the original minutes as officially recorded in my office in the Minute Book of such governing body and is a true, complete and correct copy thereof and of the whole of the original minutes so far as they relate to the subject matter referred to in the extract.

IN WITNESS WHEREOF, I have hereunto set my hand on behalf of the Authority and affixed the corporate seal of said Authority this 18th day of January 2011.



THOMAS J. O'LEARY, Secretary
Old Bridge Township Housing and Redevelopment
Authority

RESOLUTION #2011-01
HOUSING MANAGEMENT AND TECHNICAL ASSISTANCE

WHEREAS, the Old Bridge Housing Authority is in need of housing management and technical assistance services for the period of June 1, 2011 through May 31, 2013, and

WHEREAS, the Old Bridge Housing Authority advertised for a Request for Proposals for said housing management and technical assistance services through a fair and open process pursuant to NJS 40A:11-1 et seq. and,

WHEREAS, said request for proposals were received through Tuesday, April 12, 2011 at 3:00 PM prevailing time in accordance with the advertisement and,

WHEREAS, the lowest responsible and responsive proposal submitted was by Richard Keefe, in accordance with the advertised request for proposal and,

WHEREAS, it is in the best interest of the Authority to accept such proposal and to award the contract for Housing Management and Technical Assistance services in accordance with the general schedule submitted, and


NOW, THEREFORE, BE IT RESOLVED, that said proposal be accepted and,

BE IT FURTHER RESOLVED, that the contract is hereby awarded to Richard Keefe, for providing Housing Management and Technical Assistance services in accordance with the fee schedule submitted of \$75.00 (SEVENTY FIVE DOLLARS AND 00/100) per hour based on the estimated need for 20 (twenty) hours of service per month over a 24-month period for a grand total not to exceed \$36,000.00 (THIRTY SIX THOUSAND DOLLARS AND 00/100).


REGINALD BUTLER, Chairperson

I hereby certify that there is appropriate funding in the budget for said expenditures.


THOMAS FURLONG, CPA


Lawrence Stratton, Acting Secretary

Meeting date: May 17, 2011

RESOLUTION #2011-01 HOUSING MANAGEMENT AND TECHNICAL ASSISTANCE was moved by Commissioner Rocque-Romaine and seconded by Commissioner Dunlop

and upon Roll Call the Ayes and Nays were as follows:

AYES: Azzarello, Dunlop, Hilfman, Spina, Rocque-Romaine, Butler

NAYS: None


Abstain: None

Absent: Cannon.

CERTIFICATION

I, Lawrence Stratton, Acting Secretary of the Old Bridge Housing and Redevelopment Authority, in the County of Middlesex, State of New Jersey (the "Authority"), DO HEREBY CERTIFY that the foregoing annexed extract from the Minutes of the regular and business of the Board of Commissioners of the Authority duly called and held on May 17, 2011, has been compared by me with the original minutes as officially recorded in my office in the Minute Book of such governing body and is a true, complete and correct copy thereof and of the whole of the original minutes so far as they relate to the subject matter referred to in the extract.

IN WITNESS WHEREOF, I have hereunto set my hand on behalf of the Authority and affixed the corporate seal of said Authority this 17th day of May, 2011.



LAWRENCE STRATTON, Acting Secretary
Old Bridge Township Housing and
Redevelopment Authority

**RESOLUTION #2011-02
FEE ACCOUNTING SERVICES**

WHEREAS, the Old Bridge Housing Authority is in need of Fee Accounting Services for the period of June 1, 2011 through May 31, 2013, and

WHEREAS, the Old Bridge Housing Authority advertised a Request for Proposals for said Fee Accounting Services, and

WHEREAS, said request for proposals were received through Tuesday, April 12, 2011 at 3:00 PM prevailing time in accordance with the advertisement, and

WHEREAS, the lowest responsible and responsive proposal submitted was by Thomas Furlong, in accordance with the advertised Request for Proposal, and

WHEREAS, it is in the best interest of the Authority to accept such proposal and to award the contract for Fee Accounting Services in accordance with the general schedule submitted, and

NOW THEREFORE, BE IT RESOLVED, that said proposal be accepted, and

BE IT FURTHER RESOLVED that the contract is hereby awarded to Thomas Furlong for providing Fee Accounting Services in accordance with the fee schedule submitted stating that for the period of June 1, 2011 through May 31, 2012 the fee will be a total of \$12,600.00 (TWELVE THOUSAND SIX HUNDRED DOLLARS AND 00/100) or \$1,050.00 (ONE THOUSAND FIFTY DOLLARS AND 00/100) per month; and for the period of June 1, 2012 through May 31, 2013 the fee will be a total of \$13,200.00 (THIRTEEN THOUSAND TWO HUNDRED DOLLARS AND 00/100) or \$1100.00 (ONE THOUSAND ONE HUNDRED DOLLARS AND 00/100) per month with said compensation being paid monthly for the time periods specified.


REGINALD BUTLER, Chairperson

I hereby certify that there is appropriate funding in the budget for said expenditures.


THOMAS FURLONG, CPA


Lawrence Stratton, Acting Secretary

Meeting date: May 17, 2011

RESOLUTION #2011-02 for FEE ACCOUNTING SERVICES was moved by Commissioner Rocque-Romaine and seconded by Commissioner Azzarello

and upon Roll Call the Ayes and Nays were as follows:

AYES: Azzarello, Dunlop, Hilfman, Spina, Rocque-Romaine, Butler

NAYS: None

Abstain: None

Absent: Cannon

CERTIFICATION

I, Lawrence Stratton, Acting Secretary of the Old Bridge Housing and Redevelopment Authority, in the County of Middlesex, State of New Jersey (the "Authority"), DO HEREBY CERTIFY that the foregoing annexed extract from the Minutes of the regular and business of the Board of Commissioners of the Authority duly called and held on May 17, 2011, has been compared by me with the original minutes as officially recorded in my office in the Minute Book of such governing body and is a true, complete and correct copy thereof and of the whole of the original minutes so far as they relate to the subject matter referred to in the extract.

IN WITNESS WHEREOF, I have hereunto set my hand on behalf of the Authority and affixed the corporate seal of said Authority this 17th day of May, 2011.



LAWRENCE STRATTON, Acting Secretary
Old Bridge Township Housing and
Redevelopment Authority

**RESOLUTION #2011-03
INDEPENDENT AUDIT for FISCAL AUDIT SERVICES**

WHEREAS, the Old Bridge Housing Authority is in need of Fiscal Audit Services for the period of January 1, 2010 through December 31, 2010; and

WHEREAS, the Old Bridge Housing Authority advertised for Request for Proposal for said Fiscal Audit Services; and,

WHEREAS, said request for proposals were received through Tuesday, April 12, 2011 at 3:00 PM prevailing time in accordance with the advertisement; and

WHEREAS, the lowest responsible and responsive proposal submitted was by Hymanson, Parnes and Giampaolo, C.P.A. in accordance with the advertised Request for Proposal; and

WHEREAS, it is in the best interest of the Authority to accept such proposal and to award the contract for Fiscal Audit Services in accordance with the Cost of Services as incorporated in the proposal submitted; and

NOW, THEREFORE, BE IT RESOLVED, that said proposal be accepted in the amount of \$8,400.00 (EIGHT THOUSAND FOUR HUNDRED DOLLARS AND 00/100); and,

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately.


REGINALD BUTLER, Chairman

Attested to:

I hereby certify that there is appropriate funding in the budget for said expenditures.


LAWRENCE STRATTON, Acting Secretary


THOMAS FURLONG, CPA

Meeting date: May 17, 2011

Resolution #2011-03 for FISCAL AUDIT SERVICES was moved by Commissioner Rocque-Romaine and seconded by Commissioner Azzarello and upon Roll Call the Ayes and Nays were

as follows:

AYES: Azzarello, Dunlop, Spina, Rocque-Romaine, Butler
NAYS: None
Abstain: Hilfman
Absent: Cannon

CERTIFICATION

I, Lawrence Stratton, Acting Secretary of the Old Bridge Housing and Redevelopment Authority, in the County of Middlesex, State of New Jersey (the "Authority"), DO HEREBY CERTIFY that the foregoing annexed extract from the Minutes of the regular and business of the Board of Commissioners of the Authority duly called and held on May 17, 2011, has been compared by me with the original minutes as officially recorded in my office in the Minute Book of such governing body and is a true, complete and correct copy thereof and of the whole of the original minutes so far as they relate to the subject matter referred to in the extract.

IN WITNESS WHEREOF, I have hereunto set my hand on behalf of the Authority and affixed the corporate seal of said Authority this 17th day of May, 2011.



LAWRENCE STRATTON, Acting Secretary
Old Bridge Township Housing and
Redevelopment Authority

**RESOLUTION #2011-04
GENERAL LEGAL SERVICES**

WHEREAS, the Old Bridge Housing Authority is in need of legal services from June 1, 2011 through May 31, 2013, and

WHEREAS, the Old Bridge Housing Authority advertised for Request for Proposals for said legal services, and

WHEREAS, said Request for Proposals were received through Tuesday, April 12, 2011 at 3:00 PM prevailing time in accordance with the advertisement, and

WHEREAS, the lowest responsible and responsive proposal submitted was by Thomas E. Downs, IV, Esq., in accordance with the advertised Request for Proposal, and

WHEREAS, it is in the best interest of the Authority to accept such proposal and to award the contract for General Legal Services in accordance with the general schedule submitted, and

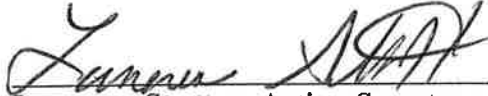
NOW, THEREFORE, BE IT RESOLVED, that said proposal be accepted, and

BE IT FURTHER RESOLVED, that the contract is hereby awarded to Thomas E. Downs, IV, Esq., for providing General Legal Services in accordance with the fee schedule submitted as follows: For the period of June 1, 2011 through May 31, 2012 - \$13,750.00 (THIRTEEN THOUSAND SEVEN HUNDRED FIFTY DOLLARS AND 00/100) and for the period of June 1, 2012 through May 31, 2013 in the amount of \$13,750.00 (THIRTEEN THOUSAND SEVEN HUNDRED FIFTY DOLLARS) for a grand total of the two-year contract in the amount of \$27,500.00 (TWENTY SEVEN THOUSAND FIVE HUNDRED DOLLARS AND 00/100).


REGINALD BUTLER, Chairperson

I hereby certify that there is appropriate funding in the budget for said expenditures.


THOMAS FURLONG, CPA


Lawrence Stratton, Acting Secretary

Meeting date: May 17, 2011

RESOLUTION #2011-04 for GENERAL LEGAL SERVICES was moved by Commissioner Hilfman and seconded by Commissioner Spina and upon Roll Call the Ayes and Nays were as

follows:

AYES: Azzarello, Dunlop, Hilfman, Spina, Rocque-Romaine, Butler

NAYS: None


Abstain: None

Absent: Cannon

CERTIFICATION

I, Lawrence Stratton, Acting Secretary of the Old Bridge Housing and Redevelopment Authority, in the County of Middlesex, State of New Jersey (the "Authority"), DO HEREBY CERTIFY that the foregoing annexed extract from the Minutes of the regular and business of the Board of Commissioners of the Authority duly called and held on May 17, 2011, has been compared by me with the original minutes as officially recorded in my office in the Minute Book of such governing body and is a true, complete and correct copy thereof and of the whole of the original minutes so far as they relate to the subject matter referred to in the extract.

IN WITNESS WHEREOF, I have hereunto set my hand on behalf of the Authority and affixed the corporate seal of said Authority this 17th day of May, 2011.



LAWRENCE STRATTON, Acting Secretary
Old Bridge Township Housing and
Redevelopment Authority

RESOLUTION #2011-05
ADOPT SCHEDULE of REGULAR and REORGANIZATION MEETING(s)
FOR THE PERIOD of 2011/2012

WHEREAS, the Housing Authority of the Township of Old Bridge adopts annually the Schedule of Regular Meetings and the Annual Reorganization Meeting; and

WHEREAS, the following meeting dates have been established as follows:

None	Tues., January 17, 2012
None	Tues., February 21, 2012
Tues., September 20, 2011	Tues., March 20, 2012
Tues., October 18, 2011	Tues., April 17, 2012
Tues., November 15, 2011	Tues., May 15, 2012
Tues., December 20, 2011	Tues., June 19, 2012

WHEREAS, there shall be no meeting for July and August 2011; and

WHEREAS, if there are any matters requiring formal action by the Board, a meeting shall be called by the Chairperson and published accordingly; and

WHEREAS, the Annual Reorganization Meeting shall be held on Tuesday, May 15, 2012 immediately followed by the Regular Scheduled Meeting; and

WHEREAS, all meetings shall be open to the public and will commence at 7:00 p.m. at 2000 Route 18 , Old Bridge, New Jersey.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Housing Authority of the Township of Old Bridge, New Jersey, that the revised "Schedule of Regular Meetings and Reorganization Meeting for the period of 2011-2012" has been adopted; and

BE IT FURTHER RESOLVED that the aforementioned Schedule shall be published in The Home News Tribune.

Motion to adopt **Resolution #2011-05 ADOPT SCHEDULE of REGULAR and REORGANIZATION MEETING(s) FOR THE PERIOD of 2011/2012** moved by Commissioner Spina and seconded by Commissioner Rocque-Romaine and upon roll call, the vote was as follows:

AYES: Azzarello, Dunlop, Hilfman, Spina, Rocque-Romaine, Butler
NAYS: None
Abstain: None
Absent: Cannon

CERTIFICATION

I, Lawrence Stratton, Acting Secretary of the Old Bridge Housing and Redevelopment Authority, in the County of Middlesex, State of New Jersey (the "Authority"), DO HEREBY CERTIFY that the foregoing extract of **Resolution #2011-05 "ADOPT SCHEDULE of REGULAR and REORGANIZATION MEETING(s) FOR THE PERIOD of 2011/2012"** from the Minutes of the Regular Meeting and business of the Board of Commissioners of the Authority duly called and held on May 17, 2011, has been compared by me with the original minutes as officially recorded in my office in the Minutes Book of such governing body and is a true, complete and accurate copy thereof and of the whole of the original minutes so far as they relate to the subject matter referred to in the extract.

IN WITNESS WHEREOF, I have hereunto set my hand on behalf of the Authority and affixed the corporate seal of said Authority this 17th day of May, 2011.



LAWRENCE STRATTON, Acting Secretary
Old Bridge Township Housing and
Redevelopment Authority

Date: May 17, 2011

RESOLUTION #2011-06
AUTHORIZING MANAGEMENT CONSULTANT FOR OLD BRIDGE HOUSING
AUTHORITY TO EXECUTE CONTRACT FOR NEW SOFTWARE AND AUTHORIZE FEE
ACCOUNTANT TO PREPARE 2011 BUDGET AMENDMENT

WHEREAS, the Housing Authority of the Township of Old Bridge is in need of a new software program as the current program is not meeting its needs; and

WHEREAS; the Authority's funding is contingent on the PHA being able to submit data successfully and accurately through the PIC system, and in addition, failure to do so can result in penalties assessed by HUD; and

WHEREAS; the Management Consultant, South Amboy Housing Authority, has reviewed various software packages and finds that HAPPY Software best meets its needs and will allow the PHA to comply with HUD's submission requirements; and

WHEREAS; the Authority did not contemplate this cost in preparing its 2011 Operating Budget and the cost will cause the PHA to exceed current year appropriations approved in the budget; and

WHEREAS, the State of New Jersey Local Authority Fiscal Control Law requires a PHA must amend its budget if it will exceed appropriations approved in its adopted budget.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Housing Authority of the Township of Old Bridge, New Jersey the following

- Authorization for the management consultant to execute a contract with HAPPY Software in the amount of \$15,360.50 (FIFTEEN THOUSAND THREE HUNDRED SIXTY DOLLARS AND 50/100) to provide software, training, and installation of the programs in order for the PHA to be in compliance with HUD submission requirements; and
- Authorize the PHA's fee accountant to prepare a budget amendment to incorporate the cost of the software for submission to the State of New Jersey, Department of Community Affairs.



REGINALD BUTLER, Chairman

Attested to:



LAWRENCE STRATTON, Acting Secretary

Date: June 21, 2011

Motion to adopt Resolution #2011-06 AUTHORIZING MANAGEMENT CONSULTANT FOR OLD BRIDGE HOUSING AUTHORITY TO EXECUTE CONTRACT FOR NEW

SOFTWARE AND AUTHORIZE FEE ACCOUNTANT TO PREPARE 2011 BUDGET AMENDMENT moved by Commissioner Hilfman and seconded by Commissioner Dunlop and upon roll call, the vote was as follows:

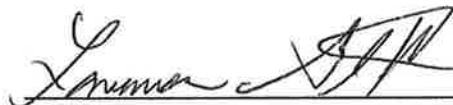
Azzarello Cannon Dunlop Hilfman Spina Rocque-Romaine Butler

AYES: Dunlop Hilfman Spina Rocque-Romaine Butler
NAYS: None
Abstain: None
Absent: Cannon Azzarello

CERTIFICATION

I, Lawrence Stratton, Acting Secretary of the Old Bridge Housing and Redevelopment Authority, in the County of Middlesex, State of New Jersey (the "Authority"), DO HEREBY CERTIFY that the foregoing extract of Resolution #2011-06 "Authorizing Management Consultant for Old Bridge Housing Authority to Execute Contract for new software and authorize Fee Accountant to prepare 2011 Budget Amendment" from the Minutes of the Regular Meeting and business of the Board of Commissioners of the Authority duly called and held on June 21, 2011, has been compared by me with the original minutes as officially recorded in my office in the Minutes Book of such governing body and is a true, complete and accurate copy thereof and of the whole of the original minutes so far as they relate to the subject matter referred to in the extract.

IN WITNESS WHEREOF, I have hereunto set my hand on behalf of the Authority and affixed the corporate seal of said Authority this 21st day of June, 2011.



LAWRENCE STRATTON, Acting Secretary
Old Bridge Township Housing and
Redevelopment Authority

Date: June 21, 2011

RESOLUTION #2011-07
RESOLUTION BY THE BOARD OF COMMISSIONERS OF
THE HOUSING AUTHORITY OF THE TOWNSHIP OF OLD BRIDGE
AMENDING THE 2011 BUDGET TO PROVIDE FUNDING FOR THE
PURCHASE OF A NEW SOFTWARE PROGRAM

WHEREAS, the Housing Authority of the Township of Old Bridge is in need of a new computer software program as the current software does not meet HUD requirements and the cost of the software exceeds the amounts presently appropriated in the Authority's current 2011 budget; and

WHEREAS, the Authority wishes to amend the budget to include an appropriation for the same; and

WHEREAS, NJSA 40A:12A-25 provides that all expenditures by a housing authority must be consistent with its annual budget; and

WHEREAS, NJAC 5:31-2.8 provides that amendments to a local authority's budget and capital budget are permitted, increasing capital project costs or additional projects with identification and timing of anticipated funding sources; and

WHEREAS, NJAC 5:31-2.8 further provides that all budget amendments must be approved and adopted by resolution of the authority, passed by not less than a majority of the full membership thereof, setting forth the reasons for the amendment; and

WHEREAS, the reason for this budget and capital plan amendment is that the current software does not meet HUD requirements and may cause the Authority to lose funding as a result of its potential failure to meet HUD filing submission requests ; and

WHEREAS, both these work items will only affect the Authority's Budget as follows:

	From:	To:
Total Other Expenses	\$165,220	\$ 180,720
Total Administration	\$211,130	\$ 226,630
Total Operating Appropriations	\$1,880,014	\$1,895,514
Total UNA to be utilized	\$ 0	\$ 11,726

WHEREAS, all other budget line items will remain the same

WHEREAS, NJAC 5:31-2.8 further provides that two certified copies of the amendment must be transmitted to the Director of the NJ Division of Local Government Services within three days after adoption, and that no proposed budget or amendment thereto shall become effective prior to approval by the Director.

NOW THEREFORE BE IT RESOLVED by the Board of Commissioners of the Housing Authority of the Township of Old Bridge that the Authority's 2011 budget and capital plan shall be amended, upon approval of the Director of the NJ Division of Local Government Services, to provide for funding for a new computer software program, said

funding to be appropriated from the existing Unrestricted Net Assets "UNA" of said budget.

BE IT FURTHER RESOLVED that this resolution shall be passed by not less than a majority of full membership.

BE IT FURTHER RESOLVED that this resolution shall be subject to the approval by the Director of the NJ Division of Local Government Services.

BE IT FURTHER RESOLVED that this resolution is further subject to the approval by the U.S. Dept. of H.U.D.


REGINALD BUTLER, Chairman

Attested to:


LAWRENCE STRATTON, Acting Secretary

Date: June 21, 2011

Motion to adopt **Resolution #2011-07 AMENDING THE 2011 BUDGET TO PROVIDE FUNDING FOR THE PURCHASE OF A NEW SOFTWARE PROGRAM** moved by Commissioner Dunlop and seconded by Commissioner Spina and upon roll call, the vote was as follows:

Azzarello Cannon Dunlop Hilfman Spina Rocque-Romaine Butler

AYES: Dunlop Hilfman Spina Rocque-Romaine Butler

NAYS: None

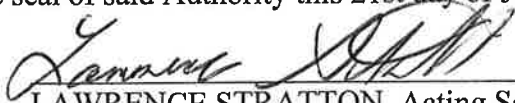
Abstain: None

Absent: Cannon Azzarello

CERTIFICATION

I, Lawrence Stratton, Acting Secretary of the Old Bridge Housing and Redevelopment Authority, in the County of Middlesex, State of New Jersey (the "Authority"), DO HEREBY CERTIFY that the foregoing extract of Resolution #2011-07 "Amending the 2011 Budget to provide Funding for the Purchase of a New Software Program" from the Minutes of the Regular Meeting and business of the Board of Commissioners of the Authority duly called and held on June 21, 2011, has been compared by me with the original minutes as officially recorded in my office in the Minutes Book of such governing body and is a true, complete and accurate copy thereof and of the whole of the original minutes so far as they relate to the subject matter referred to in the extract.

IN WITNESS WHEREOF, I have hereunto set my hand on behalf of the Authority and affixed the corporate seal of said Authority this 21st day of June, 2011.


LAWRENCE STRATTON, Acting Secretary
Old Bridge Township Housing and
Redevelopment Authority

Date: June 21, 2011

RESOLUTION #2011-08
RESOLUTION BY THE BOARD OF COMMISSIONERS OF
THE HOUSING AUTHORITY OF THE TOWNSHIP OF OLD BRIDGE
PRESCRIBED BY
THE NEW JERSEY FINANCE BOARD

NOW, THEREFORE BE IT RESOLVED that the governing body of the Old Bridge Township Housing Authority hereby certifies to the Local Finance Board of the State of New Jersey that each governing body member has personally reviewed the annual audit report for the fiscal year ended December 31, 2010 and specifically has reviewed the sections of the audit report entitled "Audit Findings" and "Recommendations" and has evidenced same by group affidavit in the form prescribed by the Local Finance Board.

BE IT FURTHER RESOLVED, that the secretary of the authority is hereby directed to promptly submit to the Local Finance Board the aforesaid group affidavit, accompanied by a certified copy of this Resolution.

Date: September 20, 2011

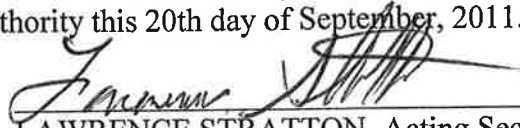
Motion to adopt Resolution #2011-08 **Resolution by the Board of Commissioners of the Housing Authority of the Township of Old Bridge Prescribed by the New Jersey Finance Board** moved by Commissioner Rocque-Romaine and Seconded by Commissioner Spina and upon roll call the Ayes and Nays was as follows:

AYES: Azzarello Cannon Dunlop Hilfman Spina Rocque-Romaine Butler
NAYS: None
Abstain: None
Absent: None

CERTIFICATION

I, Lawrence Stratton, Acting Secretary of the Old Bridge Housing and Redevelopment Authority, in the County of Middlesex, State of New Jersey (the "Authority"), DO HEREBY CERTIFY that the foregoing extract of Resolution #2011-08 "Resolution by the Board of Commissioners of the Housing Authority of the Township of Old Bridge Prescribed by the New Jersey Finance Board" from the Minutes of the Regular Meeting and business of the Board of Commissioners of the Authority duly called and held on September 20, 2011, has been compared by me with the original minutes as officially recorded in my office in the Minutes Book of such governing body and is a true, complete and accurate copy thereof and of the whole of the original minutes so far as they relate to the subject matter referred to in the extract.

IN WITNESS WHEREOF, I have hereunto set my hand on behalf of the Authority and affixed the corporate seal of said Authority this 20th day of September, 2011.



LAWRENCE STRATTON, Acting Secretary
Old Bridge Township Housing and
Redevelopment Authority

Date: September 20, 2011

**RESOLUTION #2011-09
ADOPTING PAYCHEX EMPLOYEE BENEFIT PLAN**

WHEREAS, By action of the Board of Commissioners of the Housing Authority of the Township of Old Bridge, and

WHEREAS, the Board of Commissioners has considered the salient features of the benefit plan referred to as "Premium Only Plan" which, when executed and carried out, will provide benefits to its employees and their beneficiaries; and

WHEREAS, it is believed that the adoption of the above designated Plan will encourage continuous employment and employee loyalty, in the mutual interest of the employees and the organization; and

THEREFORE IT IS RESOLVED that the that the governing body of the Old Bridge Township Housing Authority hereby adopt the Premium Only Plan and does hereby authorize the Acting Secretary to execute an Adoption Agreement setting forth the terms and conditions of the selected Plan; and it is

FURTHER RESOLVED, that Paychex is hereby appointed as Plan Service Provider to serve for such term and to have such powers and duties as set forth in the Plan and the applicable administrative service agreement(s); and it is

FURTHER RESOLVED that the Plan shall be effective for the Plan Year ending 2012; and it is

FURTHER RESOLVED, that the Plan adopted pursuant to this Resolution, that Old Bridge Township Housing Authority be and hereby is designated as Plan Administrator, and Paychex be and hereby is designated as Trustee.

Date: October 18, 2011

Motion to adopt Resolution #2011-09 "**Adopting Paychex Employee Benefit Plan**" moved by Commissioner Rocque-Romaine and Seconded by Commissioner Azzarello and upon roll call the Ayes and Nays was as follows:

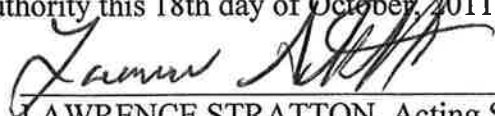
AYES: Azarello Dunlop Rocque-Romaine Spina Butler
NAYS: None
Absent: Hilfman

CERTIFICATION

I, Lawrence Stratton, Acting Secretary of the Old Bridge Housing and Redevelopment Authority, in the County of Middlesex, State of New Jersey (the "Authority"), DO HEREBY CERTIFY that the foregoing extract of Resolution #2011-09 "Adopting Paychex Employee Benefit Plan" from the Minutes of the Regular Meeting and business of the Board of Commissioners of the Authority duly called and held on October 18th, 2011, has been compared by me with the original minutes as officially recorded in my office in the Minutes Book of such

governing body and is a true, complete and accurate copy thereof and of the whole of the original minutes so far as they relate to the subject matter referred to in the extract.

IN WITNESS WHEREOF, I have hereunto set my hand on behalf of the Authority and affixed the corporate seal of said Authority this 18th day of October, 2011.



LAWRENCE STRATTON, Acting Secretary
Old Bridge Township Housing and
Redevelopment Authority

Date: October 18th, 2011