

**RESOLUTION #2013-01
APPOINT a FUND COMMISSIONER**

WHEREAS, the Old Bridge Housing Authority (member) is a member of the New Jersey Public Housing Agency Joint Insurance Fund; and

WHEREAS, the bylaws of said Fund require that each member Housing Authority appoint a FUND COMMISSIONER to represent and serve the Authority as its representative to said Fund; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Old Bridge Housing Authority does hereby appoint Lawrence Stratton as its FUND COMMISSIONER for the New Jersey Public Housing Authority Joint Insurance Fund for the Fund Year 2013.

Motion to adopt **Resolution #2013-01 – APPOINT FUND COMMISSIONER** was moved by Commissioner Paulino and seconded by Commissioner Hilfman and upon roll call, the vote was as follows:

AYES: Dunlop Paulino Spina Rocque-Romaine Hilfman Butler

NAYS: None

Absent: Monchik

Abstain: None

CERTIFICATION

I, Lawrence Stratton, Acting Secretary of the Old Bridge Housing and Redevelopment Authority, in the County of Middlesex, State of New Jersey (the "Authority"), DO HEREBY CERTIFY that the foregoing extract of **Resolution #2013-01 "APPOINT a FUND COMMISSIONER"** from the Minutes of the Regular Meeting and business of the Board of Commissioners of the Authority duly called and held on January 15, 2013, has been compared by me with the original minutes as officially recorded in my office in the Minutes Book of such governing body and is a true, complete and accurate copy thereof and of the whole of the original minutes so far as they relate to the subject matter referred to in the extract.

IN WITNESS WHEREOF, I have hereunto set my hand on behalf of the Authority and affixed the corporate seal of said Authority this 15th day of January, 2013.



LAWRENCE STRATTON, Acting Secretary
Old Bridge Township Housing and
Redevelopment Authority

Date: January 15, 2013

RESOLUTION NO. 2013-02

COMPLIANCE WITH DCA TRAINING REQUIREMENTS

WHEREAS, the Department of Community Affairs (DCA) has directed that Housing Authorities are required to comply with NJSA 40A:12A-46 and NJAC 5:44-2.4 to certify that Commissioners have completed the prescribed course of study required to qualify to serve as a Commissioner; and,

WHEREAS, the DCA requires that the Executive Director certify on annual basis said compliance and that the Authority Certify by Resolution compliance by the Authority of the training requirements.

NOW, THEREFORE, BE IT RESOLVED, that the Executive Director provide certification to comply with the directive of the DCA; and,

BE IT FURTHER RESOLVED, that the Housing and Redevelopment Authority of the Township of Old Bridge hereby states that it's Commissioners are in compliance with the requirements of NJSA 40A:12A-46 and NJAC 5:44-2.4

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately.

Motion to adopt **Resolution #2013-02 Compliance with DCA Training Requirements** was moved by Commissioner PAULINO and seconded by Commissioner ANDERSON and upon roll call, the vote was as follows:

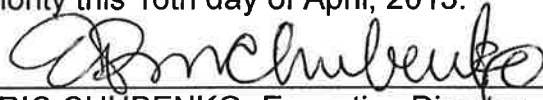
	Spina	Dunlop	Paulino	Anderson	Rocque Romaine	Hilfman	Butler
AYES			X	X		X	X
NAYS							
ABSENT	X	X			X		
ABSTAIN							

CERTIFICATION

I, Eric Chubenko, Acting Executive Director of the Old Bridge Housing and Redevelopment Authority, in the County of Middlesex, State of New Jersey (the "Authority"), DO HEREBY CERTIFY that the foregoing extract of **Resolution #2013-02 "Compliance with DCA Training Requirements"** from the Minutes of the Regular Meeting and business of the Board of Commissioners of the Authority duly called and

held on April 16, 2013, has been compared by me with the original minutes as officially recorded in my office in the Minutes Book of such governing body and is a true, complete and accurate copy thereof and of the whole of the original minutes so far as they relate to the subject matter referred to in the extract.

IN WITNESS WHEREOF, I have hereunto set my hand on behalf of the Authority and affixed the corporate seal of said Authority this 16th day of April, 2013.



ERIC CHUBENKO, Executive Director
Old Bridge Township Housing and
Redevelopment Authority

Date: April 16, 2013

RESOLUTION NO. 2013-03

**AMENDMENT TO SECTION 8 ADMINISTRATIVE PLAN OF
HOUSING AND REDEVELOPMENT AUTHORITY OF TOWNSHIP OF OLD BRIDGE
REGARDING LANDLORD RENT INCREASES**

WHEREAS, the Housing and Redevelopment Authority of the Township of Old Bridge has an Administrative Plan for the Section 8 Housing Choice Voucher Program which purpose is to provide decent, safe and sanitary housing and to promote freedom of housing choices, and

WHEREAS, The Federal Government has adopted a "Sequestration Act" which requires decreased funding for Section 8 certificates and vouchers that the Authority provides to subsidize the rents of the holders of said certificates and vouchers; and

WHEREAS, in order to continue to provide decent, safe and sanitary housing and to promote freedom of housing choices for the recipients of said certificates and vouchers;

NOW, THEREFORE, BE IT RESOLVED that the Section 8 Administrative Plan is hereby amended to provide that there shall be no increase in rent to Landlords who are participants in the said certificate and voucher Programs: and

BE IT FURTHER RESOLVED That this shall take effect effective immediately.

Motion to adopt **Resolution #2013-03** was moved by Commissioner HILFMAN and seconded by Commissioner ANDERSON and upon roll call, the vote was as follows:

	Spina	Dunlop	Paulino	Anderson	Rocque Romaine	Hilfman	Butler
AYES			X	X		X	X
NAYS							
ABSENT	X	X			X		
ABSTAIN							

CERTIFICATION

I, Eric Chubenko, Acting Executive Director of the Old Bridge Housing and Redevelopment Authority, in the County of Middlesex, State of New Jersey (the "Authority"), DO HEREBY CERTIFY that the foregoing extract of **Resolution #2013-03 "Amend Section 8 Administrative Plan"** from the Minutes of the Regular Meeting and

business of the Board of Commissioners of the Authority duly called and held on April 16, 2013, has been compared by me with the original minutes as officially recorded in

my office in the Minutes Book of such governing body and is a true, complete and accurate copy thereof and of the whole of the original minutes so far as they relate to the subject matter referred to in the extract.

IN WITNESS WHEREOF, I have hereunto set my hand on behalf of the Authority and affixed the corporate seal of said Authority this 16th day of April, 2013.



ERIC CHUBENKO, Executive Director
Old Bridge Township Housing and
Redevelopment Authority

Date: April 16, 2013

**RESOLUTION #2013-04
INDEPENDENT AUDIT for FISCAL AUDIT SERVICES**

WHEREAS, the Old Bridge Housing Authority is in need of Fiscal Audit Services for the period of January 1, 2012 through December 31, 2012; and

WHEREAS, the Old Bridge Housing Authority advertised for Request for Proposal for said Fiscal Audit Services; and,

WHEREAS, said request for proposals were received through Tuesday, April 9, 2013 at 3:00 PM prevailing time in accordance with the advertisement; and

WHEREAS, the lowest responsible and responsive proposal submitted was by Hymanson, Parnes and Giampaolo, C.P.A., 467 Middletown-Lincroft Road, Lincroft, NJ 07738 in accordance with the advertised Request for Proposal; and

WHEREAS, it is in the best interest of the Authority to accept such proposal and to award the contract for Fiscal Audit Services in accordance with the Cost of Services as incorporated in the proposal submitted; and

NOW, THEREFORE, BE IT RESOLVED, that said proposal be accepted in the amount of \$5,440.00 (FIVE THOUSAND FOUR HUNDRED FORTY DOLLARS AND 00/100); and,

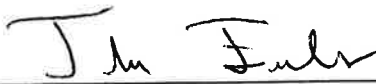
BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately.


REGINALD BUTLER, Chairman

Attested to:

I hereby certify that there is appropriate funding in the budget for said expenditures.


LAWRENCE STRATTON, Acting Secretary


THOMAS FURLONG, CPA

Meeting date: May 21, 2013

Resolution #2013-04 for FISCAL AUDIT SERVICES was moved by Commissioner Rocque-Romaine and seconded by Commissioner Spina and upon Roll Call the Ayes

and Nays were as follows:

AYES: Anderson Dunlop Paulino Rocque-Romaine Spina

NAYS: None

Abstain: Hilfman

Absent: Butler

CERTIFICATION

I, Lawrence Stratton, Acting Secretary of the Old Bridge Housing and Redevelopment Authority, in the County of Middlesex, State of New Jersey (the "Authority"), DO HEREBY CERTIFY that the foregoing annexed extract from the Minutes of the regular and business of the Board of Commissioners of the Authority duly called and held on May 21, 2013, has been compared by me with the original minutes as officially recorded in my office in the Minutes Book of such governing body and is a true, complete and correct copy thereof and of the whole of the original minutes so far as they relate to the subject matter referred to in the extract.

IN WITNESS WHEREOF, I have hereunto set my hand on behalf of the Authority and affixed the corporate seal of said Authority this 21st day of May, 2013.



LAWRENCE STRATTON, Acting Secretary
Old Bridge Township Housing and
Redevelopment Authority

**RESOLUTION #2013-05
FEE ACCOUNTING SERVICES**

WHEREAS, the Old Bridge Housing Authority is in need of Fee Accounting Services for the period of June 1, 2013 through May 31, 2014, and

WHEREAS, the Old Bridge Housing Authority advertised a Request for Proposals for said Fee Accounting Services, and

WHEREAS, said request for proposals were received through Tuesday, April 9, 2013 at 3:00 PM prevailing time in accordance with the advertisement, and

WHEREAS, the lowest responsible and responsive proposal submitted was by Thomas Furlong, C.P.A., 470 Highway 79, Morganville, NJ 07751 in accordance with the advertised Request for Proposal, and

WHEREAS, it is in the best interest of the Authority to accept such proposal and to award the contract for Fee Accounting Services in accordance with the general schedule submitted, and

NOW THEREFORE, BE IT RESOLVED, that said proposal be accepted, and

BE IT FURTHER RESOLVED that the contract is hereby awarded to Thomas Furlong for providing Fee Accounting Services in accordance with the fee schedule submitted stating that for the period of June 1, 2013 through May 31, 2014 the fee will be a total of \$13,200.00 (THIRTEEN THOUSAND TWO HUNDRED DOLLARS AND 00/100) or \$1100.00 (ONE THOUSAND ONE HUNDRED DOLLARS AND 00/100) per month with said compensation being paid monthly for the time period specified.


REGINALD BUTLER, Chairperson

I hereby certify that there is appropriate funding in the budget for said expenditures.


THOMAS FURLONG, CPA


Lawrence Stratton, Acting Secretary

Meeting date: May 21, 2013

RESOLUTION #2013-05 for FEE ACCOUNTING SERVICES was moved by Commissioner Spina and seconded by Commissioner Rocque-Romaine

and upon Roll Call the Ayes and Nays were as follows:

AYES: Anderson Dunlop Paulino Rocque-Romaine Spina Hilfman
NAYS: None
Abstain: None
Absent: Butler

CERTIFICATION

I, Lawrence Stratton, Acting Secretary of the Old Bridge Housing and Redevelopment Authority, in the County of Middlesex, State of New Jersey (the "Authority"), DO HEREBY CERTIFY that the foregoing annexed extract from the Minutes of the regular and business of the Board of Commissioners of the Authority duly called and held on May 21, 2013, has been compared by me with the original minutes as officially recorded in my office in the Minute Book of such governing body and is a true, complete and correct copy thereof and of the whole of the original minutes so far as they relate to the subject matter referred to in the extract.

IN WITNESS WHEREOF, I have hereunto set my hand on behalf of the Authority and affixed the corporate seal of said Authority this 21st day of May, 2013.



LAWRENCE STRATTON, Acting Secretary
Old Bridge Township Housing and
Redevelopment Authority

**RESOLUTION #2013-06
GENERAL LEGAL SERVICES**

WHEREAS, the Old Bridge Housing Authority is in need of legal services from June 1, 2013 through May 31, 2014, and

WHEREAS, the Old Bridge Housing Authority advertised for Request for Proposals for said legal services, and

WHEREAS, said Request for Proposals were received through Tuesday, April 9, 2013 at 3:00 PM prevailing time in accordance with the advertisement, and

WHEREAS, the lowest responsible and responsive proposal submitted was by Thomas E. Downs, IV, Esq., 415 Main Street, South Amboy, NJ 08879 in accordance with the advertised Request for Proposal, and

WHEREAS, it is in the best interest of the Authority to accept such proposal and to award the contract for General Legal Services in accordance with the general schedule submitted, and


NOW, THEREFORE, BE IT RESOLVED, that said proposal be accepted, and

BE IT FURTHER RESOLVED, that the contract is hereby awarded to Thomas E. Downs, IV, Esq., for providing General Legal Services in accordance with the fee schedule submitted as follows: For the period of June 1, 2013 through May 31, 2014 in the amount of \$16,500.00 (SIXTEEN THOUSAND FIVE HUNDRED DOLLARS AND 00/100).


REGINALD BUTLER, Chairperson

I hereby certify that there is appropriate funding in the budget for said expenditures.


THOMAS FURLONG, CPA


Lawrence Stratton, Acting Secretary

Meeting date: May 21, 2013

RESOLUTION #2013-06 for **GENERAL LEGAL SERVICES** was moved by Commissioner Dunlop and seconded by Commissioner Spina and upon Roll Call the

Ayes and Nays were as follows:

AYES: Anderson Dunlop Paulino Rocque-Romaine Spina Hilfman
NAYS: None
Abstain: None
Absent: Butler

CERTIFICATION

I, Lawrence Stratton, Acting Secretary of the Old Bridge Housing and Redevelopment Authority, in the County of Middlesex, State of New Jersey (the "Authority"), DO HEREBY CERTIFY that the foregoing annexed extract from the Minutes of the regular and business of the Board of Commissioners of the Authority duly called and held on May 21, 2013, has been compared by me with the original minutes as officially recorded in my office in the Minute Book of such governing body and is a true, complete and correct copy thereof and of the whole of the original minutes so far as they relate to the subject matter referred to in the extract.

IN WITNESS WHEREOF, I have hereunto set my hand on behalf of the Authority and affixed the corporate seal of said Authority this 21st day of May, 2013.



LAWRENCE STRATTON, Acting Secretary
Old Bridge Township Housing and
Redevelopment Authority

RESOLUTION #2013-07
HOUSING MANAGEMENT AND TECHNICAL ASSISTANCE

WHEREAS, the Old Bridge Housing Authority is in need of housing management and technical assistance services for the period of June 1, 2013 through May 31, 2014, and

WHEREAS, the Old Bridge Housing Authority advertised for a Request for Proposals for said housing management and technical assistance services through a fair and open process pursuant to NJS 40A:11-1 et seq. and,

WHEREAS, said request for proposals were received through Tuesday, April 9, 2013 at 3:00 PM prevailing time in accordance with the advertisement and,

WHEREAS, the lowest responsible and responsive proposal submitted was by Richard Keefe, in accordance with the advertised request for proposal and,

WHEREAS, it is in the best interest of the Authority to accept such proposal and to award the contract for Housing Management and Technical Assistance services in accordance with the general schedule submitted, and

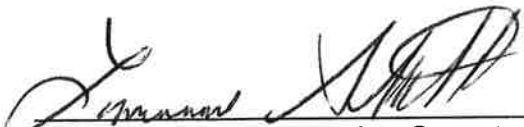
NOW, THEREFORE, BE IT RESOLVED, that said proposal be accepted and,

BE IT FURTHER RESOLVED, that the contract is hereby awarded to Richard Keefe, R. Keefe and Associates, 48 Goetze Street, Bay Head, NJ 08742 for providing Housing Management and Technical Assistance services in accordance with the fee schedule submitted of \$75.00 (SEVENTY FIVE DOLLARS AND 00/100) per hour based on the estimated need for 10 (ten) hours of service per month over a 12-month period for a grand total not to exceed \$9,000.00 (NINE THOUSAND DOLLARS AND 00/100).


REGINALD BUTLER, Chairperson

I hereby certify that there is appropriate funding in the budget for said expenditures.


THOMAS FURLONG, CPA


Lawrence Stratton, Acting Secretary

Meeting date: May 21, 2013

RESOLUTION #2013-07 HOUSING MANAGEMENT AND TECHNICAL ASSISTANCE
as moved by Commissioner Rocque-Romaine and seconded by Commissioner Spina

and upon Roll Call the Ayes and Nays were as follows:

AYES: Anderson Dunlop Paulino Rocque-Romaine Spina Hilfman
NAYS: None
Abstain: None
Absent: Butler

CERTIFICATION

I, Lawrence Stratton, Acting Secretary of the Old Bridge Housing and Redevelopment Authority, in the County of Middlesex, State of New Jersey (the "Authority"), DO HEREBY CERTIFY that the foregoing annexed extract from the Minutes of the regular and business of the Board of Commissioners of the Authority duly called and held on May 21, 2013, has been compared by me with the original minutes as officially recorded in my office in the Minute Book of such governing body and is a true, complete and correct copy thereof and of the whole of the original minutes so far as they relate to the subject matter referred to in the extract.

IN WITNESS WHEREOF, I have hereunto set my hand on behalf of the Authority and affixed the corporate seal of said Authority this 21st day of May, 2013.



LAWRENCE STRATTON, Acting Secretary
Old Bridge Township Housing and
Redevelopment Authority

**RESOLUTION #2013-08
ADOPT SCHEDULE of REGULAR and REORGANIZATION MEETING(s)
FOR THE PERIOD of 2013/2014**

WHEREAS, the Housing Authority of the Township of Old Bridge adopts annually the Schedule of Regular Meetings and the Annual Reorganization Meeting; and

WHEREAS, the following meeting dates have been established as follows:

July	Tues., January 21, 2014
August	Tues., February 18, 2014
Tues., September 17, 2013	Tues., March 18, 2014
Tues., October 15, 2013	Tues., April 15, 2014
Tues., November 19, 2013	Tues., May 20, 2014
Tues., December 17, 2013	Tues., June 17, 2014

WHEREAS, there shall be no meeting for July and August 2013; and

WHEREAS, if there are any matters requiring formal action by the Board, a meeting shall be called by the Chairperson and published accordingly; and

WHEREAS, the Annual Reorganization Meeting shall be held on Tuesday, May 20, 2014 immediately followed by the Regular Scheduled Meeting; and

WHEREAS, all meetings shall be open to the public and will commence at 7:00 p.m. at 2000 Route 18, Old Bridge, New Jersey.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Housing Authority of the Township of Old Bridge, New Jersey, that the revised "Schedule of Regular Meetings and Reorganization Meeting for the period of 2013-2014" has been adopted; and

BE IT FURTHER RESOLVED that the aforementioned Schedule shall be published in The Home News Tribune.

Motion to adopt **Resolution #2013-08 ADOPT SCHEDULE of REGULAR and REORGANIZATION MEETING(s) FOR THE PERIOD of 2013/2014** moved by Commissioner Spina and seconded by Commissioner Dunlop and upon roll call, the vote was as follows:

AYES: Anderson Dunlop Paulino Rocque-Romaine Spina Hilfman
 NAYS: None
 Abstain: None
 Absent: Butler

CERTIFICATION

I, Lawrence Stratton, Acting Secretary of the Old Bridge Housing and Redevelopment Authority, in the County of Middlesex, State of New Jersey (the "Authority"), DO HEREBY CERTIFY that the foregoing extract of **Resolution #2013-08 "ADOPT SCHEDULE of REGULAR and REORGANIZATION MEETING(s) FOR THE PERIOD of 2013/2014"** from the Minutes of the Regular Meeting and business of the Board of Commissioners of the Authority duly called and held on May 21, 2013, has been compared by me with the original minutes as officially recorded in my office in the Minutes Book of such governing body and is a true, complete and accurate copy thereof and of the whole of the original minutes so far as they relate to the subject matter referred to in the extract.

IN WITNESS WHEREOF, I have hereunto set my hand on behalf of the Authority and affixed the corporate seal of said Authority this 21st day of May, 2013.



LAWRENCE STRATTON, Acting Secretary
Old Bridge Township Housing and
Redevelopment Authority

Date: May 21, 2013

RESOLUTION #2013-09
RESOLUTION BY THE BOARD OF COMMISSIONERS OF
THE HOUSING AUTHORITY OF THE TOWNSHIP OF OLD BRIDGE
PRESCRIBED BY
THE NEW JERSEY FINANCE BOARD

NOW, THEREFORE BE IT RESOLVED that the governing body of the Old Bridge Township Housing Authority hereby certifies to the Local Finance Board of the State of New Jersey that each governing body member has personally reviewed the annual audit report for the fiscal year ended December 31, 2012 and specifically has reviewed the sections of the audit report entitled "Audit Findings" and "Recommendations" and has evidenced same by group affidavit in the form prescribed by the Local Finance Board.

BE IT FURTHER RESOLVED, that the secretary of the authority is hereby directed to promptly submit to the Local Finance Board the aforesaid group affidavit, accompanied by a certified copy of this Resolution.

Date: September 17, 2013

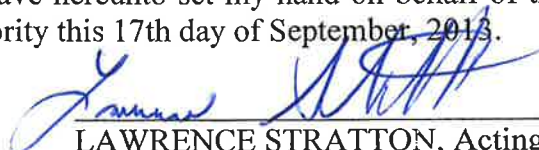
Motion to adopt Resolution #2013-09 **Resolution by the Board of Commissioners of the Housing Authority of the Township of Old Bridge Prescribed by the New Jersey Finance Board** moved by Commissioner Dunlop and Seconded by Commissioner Spina and upon roll call the Ayes and Nays was as follows:

AYES: Anderson Dunlop Spina Rocque-Romaine Hilfman Butler
NAYS: None
Abstain: None
Absent: Paulino

CERTIFICATION

I, Lawrence Stratton, Acting Secretary of the Old Bridge Housing and Redevelopment Authority, in the County of Middlesex, State of New Jersey (the "Authority"), DO HEREBY CERTIFY that the foregoing extract of Resolution #2013-09 "Resolution by the Board of Commissioners of the Housing Authority of the Township of Old Bridge Prescribed by the New Jersey Finance Board" from the Minutes of the Regular Meeting and business of the Board of Commissioners of the Authority duly called and held on September 17, 2013, has been compared by me with the original minutes as officially recorded in my office in the Minutes Book of such governing body and is a true, complete and accurate copy thereof and of the whole of the original minutes so far as they relate to the subject matter referred to in the extract.

IN WITNESS WHEREOF, I have hereunto set my hand on behalf of the Authority and affixed the corporate seal of said Authority this 17th day of September, 2013.



LAWRENCE STRATTON, Acting Secretary
Old Bridge Township Housing and
Redevelopment Authority

Date: September 17, 2013